



**ASSET & DEBT WORKSHEET**

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

*Please return the Asset & Debt Worksheet along with the supporting documents (listed in Document Checklist attached).*

**SEPARATE PROPERTY CLAIMS**

*Please list all separate property assets with a current fair market value of \$1,000 or more for you or your spouse. Separate Property is property acquired either prior to your marriage, or during your marriage as a result of a gift or inheritance, or as the result of the use of some other separate property, including real or personal property and bank accounts.*

ASSET	H or W	CURRENT VALUE	SOURCE

**RESIDENCE AND OTHER REAL PROPERTY:**

*If you and your spouse currently own your family residence or other real property, please provide the following information:*

**ADDRESS**

DATE OF PURCHASE	_____	ORIGINAL MORTGAGE	_____
PURCHASE PRICE	_____	CURRENT FMV	_____
CURRENT MORTGAGE	_____	MONTHLY PYMT	_____
2 <sup>nd</sup> MORTGAGE/HELOC	_____	HELOC MONTHLY PYMT	_____

**ADDRESS**

DATE OF PURCHASE	_____	ORIGINAL MORTGAGE	_____
PURCHASE PRICE	_____	CURRENT FMV	_____
CURRENT MORTGAGE	_____	MONTHLY PYMT	_____
2 <sup>nd</sup> MORTGAGE/HELOC	_____	HELOC MONTHLY PYMT	_____

**AUTOMOBILES AND OTHER VEHICLES:**

*Please list all automobiles, motorcycles, boats, trailers, RVs and any other vehicles owned by you and your spouse.*

YEAR, MAKE, MODEL	_____	DATE OF PURCHASE	_____
CURRENT FMV	_____	CURRENT LOAN AMT:	_____
		MONTHLY PYMT	_____

YEAR, MAKE, MODEL	_____	DATE OF PURCHASE	_____
CURRENT FMV	_____	CURRENT LOAN AMT:	_____
		MONTHLY PYMT	_____

YEAR, MAKE, MODEL	_____	DATE OF PURCHASE	_____
CURRENT FMV	_____	CURRENT LOAN AMT:	_____
		MONTHLY PYMT	_____

**BANK ACCOUNTS:**

*Please identify each account (savings, checking, credit union, money market, CD) on which you and/or the other party is named. For each account, please provide the following information.*

**ACCT NAME & ADDRESS** \_\_\_\_\_ *(Ex. BofA Checking #12345-67890, 10 Ocean Blvd, #100, Long Beach, CA)*

DATE OPENED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

VALUE AT DOS \_\_\_\_\_ CURRENT BALANCE \_\_\_\_\_

**ACCT NAME & ADDRESS** \_\_\_\_\_

DATE OPENED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

VALUE AT DOS \_\_\_\_\_ CURRENT BALANCE \_\_\_\_\_

**ACCT NAME & ADDRESS** \_\_\_\_\_

DATE OPENED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

VALUE AT DOS \_\_\_\_\_ CURRENT BALANCE \_\_\_\_\_

**ACCT NAME & ADDRESS** \_\_\_\_\_

DATE OPENED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

VALUE AT DOS \_\_\_\_\_ CURRENT BALANCE \_\_\_\_\_

**ACCT NAME & ADDRESS** \_\_\_\_\_

DATE OPENED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

VALUE AT DOS \_\_\_\_\_ CURRENT BALANCE \_\_\_\_\_

**ACCT NAME & ADDRESS** \_\_\_\_\_

DATE OPENED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

VALUE AT DOS \_\_\_\_\_ CURRENT BALANCE \_\_\_\_\_

**SAFE DEPOSIT BOXES:**

*Please provide the following information for each safety deposit box held by you and/or the other party.*

**BANK ADDRESS** \_\_\_\_\_

DATE OPENED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

ACCOUNT NO. \_\_\_\_\_ CONTENTS: \_\_\_\_\_

**LIFE INSURANCE POLICIES:**

*For each policy covering you or the other party, please provide the following information:*

**POLICY NAME & ADDRESS** \_\_\_\_\_

DATE ACQUIRED \_\_\_\_\_ POLICY NO. \_\_\_\_\_

PERSON COVERED \_\_\_\_\_ BENEFICIARIES \_\_\_\_\_

FACE AMOUNT \_\_\_\_\_ CASH VALUE \_\_\_\_\_

**POLICY NAME & ADDRESS** \_\_\_\_\_

DATE ACQUIRED \_\_\_\_\_ POLICY NO. \_\_\_\_\_

PERSON COVERED \_\_\_\_\_ BENEFICIARIES \_\_\_\_\_

FACE AMOUNT \_\_\_\_\_ CASH VALUE \_\_\_\_\_

**STOCK ACCOUNTS:**

*Please provide the following information for all stocks, bonds and securities owned by you or the other party.*

**DESCRIPTION & ADDRESS** \_\_\_\_\_

DATE OPENED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

VALUE AT DOS \_\_\_\_\_ CURRENT BALANCE \_\_\_\_\_

**DESCRIPTION & ADDRESS** \_\_\_\_\_

DATE OPENED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

VALUE AT DOS \_\_\_\_\_ CURRENT BALANCE \_\_\_\_\_

**DESCRIPTION & ADDRESS** \_\_\_\_\_

DATE OPENED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

VALUE AT DOS \_\_\_\_\_ CURRENT BALANCE \_\_\_\_\_

**DESCRIPTION & ADDRESS** \_\_\_\_\_

DATE OPENED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

VALUE AT DOS \_\_\_\_\_ CURRENT BALANCE \_\_\_\_\_

**RETIREMENT, PENSION, ANNUITY, PROFIT SHARING ACCOUNTS:**

*Please provide the following information for each retirement account in which you or the other party have an interest.*

PLAN NAME, TYPE, NO. \_\_\_\_\_

ADDRESS/ADMINISTRATOR \_\_\_\_\_

DATE OPENED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

VALUE AT DOS \_\_\_\_\_ CURRENT BALANCE \_\_\_\_\_

PLAN NAME, TYPE, NO. \_\_\_\_\_

ADDRESS/ADMINISTRATOR \_\_\_\_\_

DATE OPENED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

VALUE AT DOS \_\_\_\_\_ CURRENT BALANCE \_\_\_\_\_

PLAN NAME, TYPE, NO. \_\_\_\_\_

ADDRESS/ADMINISTRATOR \_\_\_\_\_

DATE OPENED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

VALUE AT DOS \_\_\_\_\_ CURRENT BALANCE \_\_\_\_\_

**BUSINESS INTERESTS:**

*Please provide the following information for each business in which you or the other party have an interest.*

BUSINESS NAME & TYPE \_\_\_\_\_

DATE STARTED \_\_\_\_\_ OWNERSHIP % \_\_\_\_\_

INVESTMENT AMOUNT & SOURCE \_\_\_\_\_ CURRENT VALUE \_\_\_\_\_

NAME & ADDRESS OF CPA \_\_\_\_\_

BUSINESS NAME & TYPE \_\_\_\_\_

DATE STARTED \_\_\_\_\_ OWNERSHIP % \_\_\_\_\_

INVESTMENT AMOUNT & SOURCE \_\_\_\_\_ CURRENT VALUE \_\_\_\_\_

NAME & ADDRESS OF CPA \_\_\_\_\_

**OTHER ASSETS:**

Please provide information regarding any other assets not addressed above. i.e., children's accounts/assets, royalties, copyrights, etc.

DESCRIPTION \_\_\_\_\_

DATE OPENED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

VALUE AT DOS \_\_\_\_\_ CURRENT BALANCE \_\_\_\_\_

DESCRIPTION \_\_\_\_\_

DATE OPENED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

VALUE AT DOS \_\_\_\_\_ CURRENT BALANCE \_\_\_\_\_

**CREDIT CARD AND OTHER DEBTS:**

*For any credit cards, student loans, unsecured debt, personal loans incurred by you and/or the other party during the marriage, please provide the following information.*

CREDITOR & ACCT NO \_\_\_\_\_

DATE INCURRED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

BALANCE AT DOS \_\_\_\_\_ CURRENT BALANCE \_\_\_\_\_

CREDITOR & ACCT NO \_\_\_\_\_

DATE INCURRED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

BALANCE AT DOS \_\_\_\_\_ CURRENT BALANCE \_\_\_\_\_

CREDITOR & ACCT NO \_\_\_\_\_

DATE INCURRED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

BALANCE AT DOS \_\_\_\_\_ CURRENT BALANCE \_\_\_\_\_

CREDITOR & ACCT NO \_\_\_\_\_

DATE INCURRED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

BALANCE AT DOS \_\_\_\_\_ CURRENT BALANCE \_\_\_\_\_

CREDITOR & ACCT NO \_\_\_\_\_

DATE INCURRED \_\_\_\_\_ IN THE NAME OF \_\_\_\_\_

BALANCE AT DOS \_\_\_\_\_ CURRENT BALANCE \_\_\_\_\_

**PROPOSED DIVISION OF ASSETS AND DEBTS**

*Please provide us with your proposed division of the assets and debts in this matter.*

Description of Asset or Debt	Value	To Husband	To Wife
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
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	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

# DOCUMENT CHECKLIST

Please return the following documents to our office. Mark the appropriate column – ATTACHED, SPOUSE (if in spouse's possession), or N/A if not applicable.

ATTACHED	SPOUSE	N/A	
_____	_____	_____	1. Current photograph of your spouse
_____	_____	_____	2. Your paycheck stubs, and your spouse's paycheck stubs, if you can obtain them, for the past 12 months.
_____	_____	_____	3. Copies of income tax returns, both state and federal, for the last 3 years.
_____	_____	_____	4. If you and/or your spouse is self-employed, corporate, partnership tax returns for the last three years.
_____	_____	_____	5. If you and/or your spouse is self-employed, copies of financial statements, profit and loss statements, partnership agreements, corporate documents, bank statements, accounts payable and receivable, etc.
_____	_____	_____	6. Deeds showing description of your home and any other real property owned by you or your spouse.
_____	_____	_____	7. Mortgage statements reflecting the balance at date of separation and the current balance on your home, and any other real property owned by you or your spouse.
_____	_____	_____	8. Escrow papers from time of purchase or time of sale of any real property owned by you and/or your spouse
_____	_____	_____	9. Appraisal reports, real property tax statements, homeowner insurance policies, tax assessors statements on all real properties
_____	_____	_____	10. Pink slips and/or registration slips to all vehicles, boats, trailers, airplanes, etc., owned by the parties
_____	_____	_____	11. Statements reflecting the balance at date of separation and the current balance for any vehicles, boats, trailers, airplanes, etc.
_____	_____	_____	12. Statements for any bank accounts reflecting the balance at date of separation and the current balance
_____	_____	_____	13. Life insurance or annuity policies with statement of cash surrender values and loans against same.
_____	_____	_____	14. All records pertaining to stock options held in any corporation or other entity, exercised or not exercised.
_____	_____	_____	15. Brokerage statements and stock/bond certificates reflecting the balance at date of separation and the current balance
_____	_____	_____	16. Statements and plan booklets regarding any pension, retirement programs, or investment programs you or your spouse may be involved in through current or past employment.
_____	_____	_____	17. Financial statements and statements of net worth prepared for securing bank loans or for any other purpose.
_____	_____	_____	18. Prepare an inventory of the contents and the location and number of any safe deposit box(es).
_____	_____	_____	19. Promissory notes regarding monies you and/or your spouse owe to another person or entity.
_____	_____	_____	20. Promissory notes regarding monies owed to you and/or your spouse by another person or entity.
_____	_____	_____	21. Statements for any debts owed by you and/or your spouse, reflecting the balance at date of separation and the current balance, including credit cards, student loans, bank loans, car loans, life insurance loans, personal loans.
_____	_____	_____	22. Loan applications and statements of loan accounts for all loans applied for, whether approved or not, for the period of the last 3 years.
_____	_____	_____	23. Any budgets or other written documents showing current monthly expenses including check registers or bank statements for account used for paying bills.



- |       |       |       |   |
|-------|-------|-------|---|
| _____ | _____ | _____ | 24. Documents indicating possible misuses of community property, for example, gambling, hidden assets, or money or gifts to another person.   |
| _____ | _____ | _____ | 25. All written agreements with spouse entered into before, during, or after separation.  |
| _____ | _____ | _____ | 26. Copies of any wills and trust agreements  |
| _____ | _____ | _____ | 27. If you have a separate property interest in a community asset or a reimbursement issue (for instance if you used separate property funds to purchase a home or other asset during your marriage), please provide a brief explanation of any such transaction and provide documentation relating to your separate property investment. |
| _____ | _____ | _____ | 28. If you are unemployed because of a disability, please provide any medical reports stating that you are unable to work.  |
| _____ | _____ | _____ | 29. Any other documents which you believe relate to your income, assets or debts.   |
| _____ | _____ | _____ |   |